



Donation Request Form

As a locally owned, family run business, we care about the community and we are happy to consider your donation request. Since we receive hundreds of requests each month, we have created this form for the purpose of streamlining the process. While we do have a generous budget, please understand that it is difficult to fulfill every request due to the large number we receive. Here is how we decide:

Priority is assigned based on the following factors:

- 1) **Merit:** To what extent does the request benefit the community?
- 2) **Proximity:** Does the donation help the communities where our customers live?
- 3) **Our Customers:** Does the person(s) and/or organization regularly shop at Gerrity's?
- 4) **Fair Share:** Have we already made a recent donation to your cause or organization?

In order to be considered:

This form must be **completed in its entirety**. **Incomplete forms will not be considered.**

A written request on your organization's letterhead must be attached.

Requests must be submitted **at least two weeks** in advance.

Person(s) Making the Request:

****A VALID GOLD CLUB ACCOUNT CARD IS REQUIRED FOR YOUR REQUEST TO BE CONSIDERED***

Name: _____	Gold Club #: _____
Name: _____	Gold Club #: _____
Name: _____	Gold Club #: _____
Name: _____	Gold Club #: _____

Your Gold Club Account Number will be whatever number you use when you checkout at our store. It will either be your 10 digit phone number or an 11 digit loyalty ID starting with a 41. Your loyalty ID can always be found on the top of your receipt.

Organization Making the Request:

Address: _____	Phone: _____
_____	Tax ID: _____ (if applicable)
_____	Gold Club #: _____ (if applicable)

If no organization, please list address where donation should be sent.

Cause/Fundraising Event: _____

Who benefits from the donation: _____

Additional Information: _____

How to submit:

- 1) E-mail: kathy.flaherty@gerritys.com
- 2) Drop Off: Bring your request to the service desk at any Gerrity's location
- 3) Mail: Gerrity's Donations
950 North South Rd.
Scranton, PA 18504